

JOB AID vs TRAINING ANALYSIS WORKSHEET

Reference: "How to Create a Job Aid" student material pages 10-16

Page: ____ of ____

Date: _____

Task #	Task			Is Job Aid Required by Policy or Reg?		Speed at which Task is performed			Are there Physical Barriers ?		Are there social barriers ?		Frequency is a:		Consequences of error:				Is the task likely to change?		Decision		
	Importance	Difficulty	Frequency	Yes	No	Critical	Important	Not Important	Yes	No	Yes	No	6,5,4 High	3,2,1 Low	Devastating	High	Moderate	Low	Yes	No	Training	Job Aid	JATraining
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